



## **DEPARTMENT OF FIRE, BUILDING AND LIFE SAFETY**

**PIMA COUNTY**

400 WEST CONGRESS, SUITE 121  
TUSCON, ARIZONA 85701  
(520) 628-6920  
(520) 628-6930 FAX

1110 WEST WASHINGTON, SUITE 100  
PHOENIX, ARIZONA 85007  
(602) 364-1003  
(602) 364-1052 FAX

OFFICE OF ADMINISTRATION \* OFFICE OF MANUFACTURED HOUSING \* OFFICE OF STATE FIRE MARSHAL

### **LTA PETITION FOR HEARING & PROCEDURE**

Attached is the petition you requested. Should you desire to petition the Department for a hearing complete the form using black ink, and return with a check for the fifty dollar (\$50) processing fee. If you prevail, the Administrative Law Judge's Order may require the opposing party to reimburse this fee. The Department does not charge any additional fees for this hearing. However, should this matter proceed through the appeal process to the Superior Court, the court may award attorney's fees to the prevailing party.

All notices, orders, and other communications from this Department regarding the case will be mailed to the petitioner, and it will be the petitioner's responsibility to ensure that the remaining petitioners promptly receive notice of such communications.

Upon receipt of the form, and your payment of the \$50.00 processing fee the Department will process your petition by requesting a response from the tenant. The Tenant has ten (10) days to respond. This Department will contact you upon receipt of the response from the landlord.

Please remit your petition for a hearing to:

Attn: LTA Dept.  
**DEPARTMENT OF FIRE, BUILDING & LIFE SAFETY**  
1110 W. Washington Ave., Suite #100  
Phoenix, AZ 85007

**PLEASE PRINT OR TYPE**

Name, address and phone number of the owner of the park:

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Name, address and phone number of the company responsible for management of the park:

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Name, address and phone number of the resident manager of the park:

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**I/we, the undersigned, request a hearing in regard to this complaint.**

PRINT NAME	ADDRESS	SPACE	SIGNATURE	DATE